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THR	OUGH			Executi	ve Office	er, TA					
SUB	JECT		*	Instruc	Activity tional Se my - 14	ervices E	Branch				
1.	SIG	VIFIC	'ANT	IIIIS 				NO CHA	ent No ANGE in Cla CLASSIFIED CHANGED T		s (c)
	None	ě							DDA Memo,		
II.	OUN	ER AC	TIVI	TIES	,				SMarch 19		
	A.	Audi	lo Ai	ds Secti	.on	•					_
		- C	film		rocured.,				e were rec rojected r		
			for guar	out of the Oper	order on ations Su	14 Jenus uport Co	ery du ourse [ri,ng e	n the boot screening from the f	or a film The la	st
			occu firs	rred du: t time t	ring a sho he emplif	ow . Mar fedl	.eč.	The eq	uipment fa Hovever, pipment is use of fai	this was to	
	B	Film	Pro	duction							
		1.	Cach:	ing Film	<u>.</u>						
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Logistics Film

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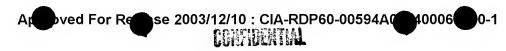
The contract editor reports that satisfactory progress is being made on the editing of this film and feels that a rough cut will be available for showing in approximately two weeks.

Approved For Release 2003/12/1 : CIA-RDP60-00594A000400060030-1 CONFIDENTIAL 25X

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SUBJECT: Weekly Activity Report No. 2

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	в.	Fi	Im Production (Cont.)	
		3.	Security Film	
25X1			reports that a second draft of this film was	
25X1			submitted Scripting on the third draft has begun.	
		4.	Intelligence Process Film	
		_		
		5.	Sound Stage	
			C/ISB, attended a meeting with Chief, Motion Picture Service, USDA, and his staff	
			on 14 January in his office to discuss the possibility of our Film Unit using the Department of Agriculture sound stage for our future film productions. Unfortunately, the meeting was unsuccessful for two reasons: 1) reluctance on their part to schedule the sound stage for our use in excess of one day at a time; 2 location of their laboratory facilities directly beneath the sound stage which create constant equipment noise to such a degree that use of the stage would be impractical for our purposes.	
		6.	Construction of Agency Euilding	
25X1 `			As the result of a suggestion made	
25X1			arranged and the matter thoroughly discussed with Chief, Building Planning Steff, and on y January.	
			in turn discussed the matter with the DDS and it was decided that would call upon the Film Unit to	
25X1			record on movie film significant changes as they occur during the construction period. One of the principle uses to which the footage will be put will be to keep the DCI and other top level Agency personnel advised of construction progress making	

it unnecessary for such persons to actually visit the site.

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SUBJECT: Weekly Activity Report No. 2

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B. Film Production (Cont.)

7. Audio-Visual Requirements in New Building

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C/TSB and C/AAS accompany him on a trip to New York City on 20 January to discuss with the architect the equipment which the Agency will require in the auditorium of the new building. It is hoped that arrangements can be made to include soundproof recording facilities which will enable the Film Production Unit to make sound recordings at the site rather than having to depend on availability and use of other Agencies' facilities. The Building Planning Staff has requested that these OTR representatives make recommendations as to the type of projection equipment required in an auditorium of this size. This has been coordinated also with the office of the DDS.

C. Visual Aids Section

1. Completed Projects

- a. Intelligence School
 - (1) Approximately twenty-five 20" X 30" charts fixed with grownests for display
 - (2) Office of Communications display consisting of seven 30" X 40" boards with title cards and banner.
 - (3) Transparency board for 0/0 exhibit (this item is a light box constructed to display ten 4" X 5" transparencies); entire 0/0 display near completion.
- b. Operations School

Seven nameplates completed.

c. A&E

Two roughs completed and approved for conversion into charts, 30" % 40" and 40" % 60". Titles are "A&E Testing Programs" and "Psychological Ascessment".

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SUBJECT: Weekly Activity Report No. 2

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- G. Viewel, Aids Section (Cont.)
 - 2. Current Projects
 - a. <u>Intelligence</u> School
 - (1) Wall map (nine sheet WOMA) to be mounted for display in RAS Auditorium, 50% couplete.
 - (2) "Studies in Intelligence" with six illustrations prepared for printer, 50% complete.
 - b. School of interpotional Communicat

Three world maps ordered and received for artwork including eight illustrations and linework. These are to become part of "Chancer of Hornors" exhibit which also includes approximately one dozen posters.

c. Language and Avea School.

One map of France ordered and received for entwork. One hundred copies will be printed for use as erea study work map.

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